



Zonta International
Advancing the Status of Women Worldwide

“A to Zonta”

2008-2010



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Amelia Earhart

Amelia was an early member of Zonta. Each year we honor her with scholarships for young women pursuing PhD-level studies in aerospace science or engineering programs. To date, the AE Fellowship has been given to over 1190 women from 56 countries. The fellowship was established in 1938.

Amelia Earhart Fund

The Amelia Earhart Fund supports the ZI Amelia Earhart Fellowship Program, which awards grants to women as stated above. The Foundation board determines the number of grants awarded each year based on contributions received.

Achievement Forms

District 3 has brief reports to reflect club accomplishments for the previous years. They are filled out by club chairmen and distributed to their designated District Chair and Governor. The forms can be found on the District 3 Web site under Resource Center.

Area

District 3 is divided into four areas. Area 1 is mostly Long Island and Manhattan. Area 2 is middle and northern New Jersey. Area 3 is southern New Jersey, Pennsylvania, and portions of northern Maryland. Area 4 is the metro DC area and Virginia.

Area Directors

Area Directors (ADs) are elected each biennium and report to the District Governor. The ADs plan and coordinate activities in cooperation with the Governor and clubs; conduct an annual workshop and coordinate area leadership team meetings; and prepare and present regular reports at each District board meeting.

Blessing

The Zonta blessing is:

We thank thee Father for this food and for thy gracious, loving care
Help us to honor Zonta's Code to be in all things fair and square
And grant our prayer for lasting peace, for every Nation everywhere.

Bylaws

Bylaws are a code of rules of a permanent nature adopted by an organization, defining its primary characteristics and prescribing how the organization functions.

Board Meetings

Club's conduct board meetings monthly. Board members include the President, Vice President, Secretary, Treasurer and at least two directors. Board members are elected by the club members.

Buffalo, NY

Zonta was formed in 1919 in Buffalo, New York on 8 November. The original 9 charter clubs included: Binghamton, Buffalo, Elmira, Ithaca, Rochester, Syracuse, and Utica, NY; Detroit, MI, and Erie, PA.

“Z” Fact Number 1:

District 3 former Governor Donna Lane was previously the President of the Zonta International Foundation from 2001 – 2003.

Collect

Keep us, O God, from pettiness, let us be large in thought, in word, in deed
Let us be done with fault-finding and leave off self-seeking
May we put away all pretense and meet each other face-to-face without self-pity and without prejudice
May we never be hasty in judgment and always generous
Let us take time for all things, make us to grow calm, serene and gentle
Teach us to put into action our better impulses, straightforward and unafraid
Grant that we may realize that it is the little things that create differences, that in the big things of life we are at one
And may we strive to touch and to know the great common human heart of us all, and O Lord God, let us forget not to be kind.
-- Mary Stewart

Clubs

The individual club is the basic organizational unit of Zonta International. Club are organized with a minimum of 20 members and pursue their goals through mandatory (standing) and optional committees. A charter presented to the club on formation is retained as long as the club meets all obligations for membership in ZI.

Classification

A classification is an occupation in a business or profession as listed in the Marian de Forest Membership and Classification Manual.

Club Officers Report

The club President completes this form annually. A copy goes to ZI via fax or mail for its next Directory and a copy is sent to the District Governor. The due date for this form is 1 May of each year. The form is signed by the Club President.

Colors

Zonta's colors are mahogany and gold.

Committees

Zonta clubs have committees in order to implement projects and achieve goals. Members are encouraged to serve on committees and share their expertise and skills.

Mandatory (standing) committees include:

- Status of Women/Service
- Organization, Membership, and Classification
- Public Relations and Communications
- United Nations
- Finance
- Nominating (elected)

“Z” Fact Number 2:

Washington Club member Mary Ellen Bittner was ZI President from 2004 – 2006.

Conference

In District 3, a Conference is conducted annually and sponsored by a local club. The Governor works closely with the Conference Chair or Co-Chairs to ensure the Conference promotes the objects and programs of ZI. At the Conference, the business of the District is conducted, elections are performed on odd-number years, and amendments to resolutions, bylaws, and rules of procedures are considered and voted on, and the District budget is adopted for the following biennium. Most importantly, the Conference provides a forum to inform, instruct, and educate District members about ZI, with an emphasis on its role as an international organization.

Convention

The ZI Convention is conducted each biennium in even numbered years. The purpose of the Convention is to present an informative, motivational, and educational program; determine the policies of ZI; elect the ZI officers and directors and members of the nominating committee; receive reports; vote on proposed amendments to the bylaws; vote on dues and fees; vote on resolutions and goals that establish the international service projects and programs; and for any other business that may properly come before the Convention assembly. The first ZI Convention was held in Syracuse, NY in 1921.

Centurions

Centurions are appointed at the option of the Governor at the start of each biennium. Centurions hold office at the pleasure of the Governor. They should have an in-depth knowledge of Zonta procedures and extensive Zonta experience (preferably as a past member of the District Board) and as an active participant at District and Area meetings. They must also have the proven ability in the organization of Zonta clubs and/or in membership recruitment and retention.

Delegate

A person elected by the club to formally represent the club in voting at Convention, District, or area meetings.

District

For administrative purposes, ZI divides the world into Districts, each under the supervision of an elected Governor and elected board members that include the Lieutenant Governor, Treasurer, Area Directors, and Secretary (appointed and non-voting). The Governor and the board members set goals and develop long-range planning for the District. The ZI Manual specifies that a District must have at least 150 members of Zonta clubs.

Emblem

Zonta's emblem is a composite of five Sioux symbols

Endowment Fund

The Endowment Fund provides for the future of Zonta programs. A contribution to this fund is a lasting gift that is invested and only the earnings are used. To keep up with inflation, some portion of the earnings is reinvested. The investments are made for long-term returns, on advice from the Foundation finance committee. Funds may be used for service commitments, for administrative support services, for the development of new projects, and for emergencies.

“Z” Fact Number 3:

District 10 will be hosting the 2010 60th Anniversary ZI Convention in San Antonio, Texas.

Foundation

The ZI Foundation was founded in 1984 to administer the service programs and projects of ZI. The Foundation receives, raises, and invests funds for the service programs of ZI. The monies administered by the Foundation are for the main part donated by Zonta clubs and individual members. It is recommended that clubs give one third of the service funds raised to the Foundation.

Foundation Ambassadors

They are appointed by the Governor at the start of the biennium and hold office at the pleasure of the Governor. A detailed job description is available from the Foundation office at Headquarters. They should be interested in and knowledgeable about the Foundation and the program and projects it funds. They must also be willing to appear at club, Area, and District meetings to promote the Foundation and solicit contributions.

Governor

The Governor is the link between the Districts and the ZI board (through the assigned liaison) and administers the affairs of the District. The Governor is elected at the District Conference in the odd-number year of the biennium before the International Convention at which he or she takes office. The Governor holds the position for two years or until a successor takes office.

“Z” Fact Number 4:

ZI President Beryl Sten is from Sweden in District 21.

Governor’s Award

Each Fall at the District Conference, the Governor selects the best overall club. The award is based on achievement forms submitted and AD recommendations. The recipient receives a silver bowl that they keep until the next Conference when it is awarded to the next winner.

Honorary Members

In recognition of international or national achievements, election to International Honorary Membership shall be by a two-thirds vote of the ZI board. Membership shall carry with it none of the rights and obligations of membership. The holder shall be entitled to attend and speak at ZI Conventions, District Conferences, and club meetings. Individual clubs may also have honorary members in accordance with their club bylaws.

Installation

New officers are installed into a club through an installation ceremony conducted by a former club President or visiting official. The basic ceremony is in the Zonta Club Manual.

Induction

New members are accepted into a club through an induction ceremony conducted by the Club President or visiting official. The ceremony is in the Zonta Club Manual.

International Service Fund

This fund supports the International Service Projects adopted by the Convention.

IRS Form 990

Clubs in the United States with gross revenue from all sources totaling \$25,000 or more must file an IRS 990 annually by 15 October. ZI files a group return for clubs with \$25,000 or more in revenue that request to be included in this return by 31 August.

Jane M. Klausman Scholarship Fund

Jane Kalusman was a member of the Zonta Club of Syracuse, NY and a ZI Parliamentarian. The interest earned from her bequest of over \$500,000 is intended to fund scholarships for women pursuing careers in business. In 1997, the ZI Foundation established an endowment with the funds and developed the Jane M. Klausman Women in Business scholarship program. The program was initiated in the 1998-2000 biennium.

Lieutenant Governor's Award

This award is given annually in District 3 at the Fall Conference to the club that increased its membership the most during the past year. The winning club is awarded an engraved gavel which they can keep for the next year but it must be returned to the Lt. Governor prior to the next Fall Conference.

Marian de Forest

Marian de Forest was a founder of Zonta International in 1919 and the membership and classification manual is in her name.

Mission

Zonta International is a global organization of executives and professionals working together to advance the status of women worldwide through service and advocacy.

Nominating Committee

All clubs are required to have a nominating committee. The nominating committee seeks suitably qualified candidates for elected positions. The nominating committee consists of at least three members who are knowledgeable about the club, its members, and the qualifications required for each club office position.

“Z” Fact Number 5:

Past District 3 Governor, Mary Ann Tarantula is serving on the ZI United Nations Committee this biennium.

Objects of ZI

- To improve the legal, political, economic, health, educational and professional status of women through service and advocacy
- To work for the advancement of understanding, goodwill, and peace through a world fellowship of executives in business and the professions
- To promote justice and universal respect for human rights and fundamental freedoms
- To be united internationally to foster high ethical standards, to implement service programs, and to provide mutual support and fellowship for members who serve their communities, their nations, and the world.

Organization, Membership, and Classification (OMC)

OMC is a standing club, District, and ZI committee responsible for membership activities and club development.

Proxy

A proxy is a document that allows a club unable to be represented at a Conference/Convention to authorize another club to represent it in voting at the Conference/Convention.

“Z” Fact Number 6:

District 3 Area Directors include: Area 1: Leslie Wright;
Area 2: Paulette Chatman; Area 3: Irma Dillon; and Area 4:
Marta Calderon.

Quorum

Normally set by club bylaws, is the minimum number of voting members who must be present to legally transact business. A quorum always refers to the number of members present, not to the number of members actually voting. In the absence of a quorum, business requiring a vote is postponed. The ZI bylaws require that a quorum for a club meeting be at least one-fourth of the members, and the quorum for club board meetings is a majority of the members of the board.

Region

A geographic territory containing Zonta clubs but not qualifying as a District.

Rose

The Zonta flower is the yellow rose.

Rose Day

March 8th is Zonta Rose Day. All Zontians worldwide are encouraged to commemorate Zonta Rose Day/International Women’s Day in whatever manner is appropriate in their countries and areas, using the symbol of the yellow rose.

Rose Fund

The Rose Fund gives every member the opportunity to expand the work of ZI. Contributions are not designated for particular projects, but may be used for development, support costs, administration of service programs or service program direct support at the discretion of the Foundation board. This is an unrestricted fund.

San Antonio

The 2010 60th Anniversary ZI Convention will be held June 24 – June 30 in San Antonio, Texas.

Seal

The corporate seal of ZI is circular in form with the words “Zonta International, Inc.”

Service Projects (for ZI for 2008 - 2010)

There are three ZI service projects for this biennium:

1. United Nations Children’s Fund (UNICEF): Prevention of Mother-to-Child Transmission of HIV in Rwanda
2. United Nations Development Fund for Women (UNIFEM): Safe Cities for Women Project in Guatemala City, Guatemala, and San Salvador, El Salvador
3. United Nations Population Fund (UNFPA): Reduction of Obstetric Fistula in Liberia

Sponsoring, Organizing, and Mentoring (SOM)

The SOM committee organizes new Zonta clubs in a District.

Symbol

Zonta’s symbol is the yellow rose.

Tax Status

ZI is a non-profit organization under Sec 501(c)(4) of the IRS Code. The ZI Foundation is a charitable non-profit under Sec 501 (c)(3) of the IRS Code. Zonta clubs have the same federal income tax status as ZI. Clubs are not considered charitable organizations unless they have a foundation.

Treasurer

An elected District or Club officer who is responsible for the financial administration of the organization. The treasurer collects and processes dues and ensures bills are paid in a timely manner.

United Nations Committee

This committee promotes awareness of the UN, its agencies, and programs, and the relationship between the UN and ZI. It creates awareness of the UN Day on 24 October and other UN commemorations. Its activities should be in concert with the ZI UN Committee.

Web Site

The ZI web site is www.zonta.org and the District web site is www.zontadistrict3.org. Many individual clubs also have web sites.

“Z” Fact Number 7:

Jackie Shapiro from the D3 New York Club is the ZI United Nations Chair.

WHPPI Fund (World Headquarters Property Preservation and Improvement)

This fund provides for the maintenance of Zonta's World Headquarters office in Chicago, Illinois USA. Purchase and renovation of the building was fully paid for by generous contributions from Zontians and Zonta Clubs. Built in 1855, this four-story brick structure was one of a handful of downtown buildings to survive the Great Chicago Fire of 1871.

Workshop

District 3 holds workshops in the Spring of each year. Areas 1 and 2 conduct a joint workshop, and Areas 3 and 4 conduct a joint workshop. Workshops are typically a day long Saturday session that provides training and information for its attendees. Area Directors are responsible for the conduct of each workshop.

YWPA Fund (Young Women in Public Affairs)

The fund was established in 1990 to encourage secondary school women, committed to leadership in public policy, government, and volunteer organizations. The ZI Foundation awards money to each District winner and to the international awardee.

“Z” Fact Number 8:

The Zonta Club of Washington, DC celebrated it's 85th year in 2007.

(Zonta) Year

The Zonta year goes from 1 June to 31 May.

Zonta

The name “Zonta” is derived from the Sioux Indian word meaning honest and trustworthy. It was officially adopted at the 1930 Convention in Seattle, WA. In September 1930, Zonta was incorporated under that name in the state of Illinois. ZI headquarters is in Chicago, IL.

Zonta Pin

Zonta's membership pin is a symbol of our bond to Zonta. The pin is generally worn on the left side. The President wears the gavel pointing up while serving, and pointing down after the completion of the term.

Zonta Store

Zonta Stores are conducted at District events to sell club products. Typically these are open during non-business session hours and staffed by club members. Profits go to the individual club treasury unless otherwise stated.

Zontian Magazine

The Zontian Magazine is the official registered publication of Zonta International and is provided as part of your Zonta membership. It is produced by ZI and the program issues of each biennium is of particular interest.

ZING

A membership growth strategy that stands for **Z**onta **I**nformation **N**etwork **G**athering. It is conducted by existing club members for the purpose of growing their membership.

ZISVAW Fund (ZI Strategies to Eradicate Violence Against Women)

The objectives of this fund are to establish community partnerships to actively address violence issues, improve education and awareness of violence against women and children, and to promote activities internationally, regionally, and locally to reduce violence.

ZISVAW Projects (2008 - 2010)

There are three ZISVAW projects for this biennium:

1. Ending Violence Against Women through Community Action (EVAWCA) in Cambodia
2. Combating physical violence against women and supporting the implementation of protective and anti-discriminatory laws and policies in Egypt
3. Community-based center for housing and rehabilitation of women victims of violence in Syria.

Z and Golden Z Clubs

Zonta clubs may sponsor Z clubs for secondary school students and Golden Z clubs for college and university students. These clubs perform service for their schools and communities and provide members opportunities to learn leadership skills.

